

07/05/2024

NOTICE IS HEREBY GIVEN, and Members are summoned to attend the meeting of Holbeach Parish Council to be held at Holbeach Hurn Village Hall, Holbeach Hurn on Monday 10th June 2024 at 19:00 at which the under mentioned business will be transacted.

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council.

A maximum 10 minutes will be set aside for the meeting to receive tabled reports of elected Members of Lincolnshire County Council and South Holland District Council.

If you require supporting documents, please email: clerk@holbeachpc.com or call into the office or telephone.

Yours sincerely,



Jan Hearsey – Clerk

AGENDA

2024/5-018 - Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

2024/5-019 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

2024/5-020 - Minutes

To resolve to approve as a correct record the notes of the meetings of the Council held on 13th May 2024 and to authorise the Chair to sign the official minutes.

2024/5-021 - Clerk

- a) To receive a report from the Clerk
- b) To receive an update on vacancies
- c) To review paperwork submitted for co-option(s) and resolve to agree to co-opt



2024/5-022 - Finance & Admin Committee

- a) To receive the report from the Chair of the Committee
- b) To elect a member to the committee
- c) To note the Bank balances as of 31st May 2024 as follows:
Account ending **4844** £2,443.68 Account ending **5394** £6,960.28
Account ending **01PC** £533,789.51
- c) To resolve to agree to the payments for May 2024 and to note the income for May 2024
- d) To resolve to agree the grant application as amended from the meeting of the 13th May 2024
- e) To resolve to agree the direct debits.
- f) To resolve to agree to use funds from the General reserve for a Council project

2024/5-023 AGAR- To consider and approve documents relating to the 2023-2024 AGAR

- a) To receive the Annual Internal Auditor's Report 2023/202.
- b) To consider recommendations or matters arising from the internal auditor's narrative report.
- c) To complete and sign the Annual Governance Statement 2023-2024.
- d) To receive and sign the Accounting Statements 2023-2024.
- e) To receive and consider the bank reconciliation 2023-2024.
- f) To receive and consider the explanation of variances.
- g) To agree the dates for the period of public rights

2024/5-024 - Open Spaces Committee

- a) To receive a report from the Chair of the Committee
- b) To elect a member to the committee
- c) To resolve to agree the timetable of meetings for the committee (Standing Orders 4 (d) ii)
- d) To resolve to agree to move the Football Club, Bowls Club pavilion, toilets and Changing Places toilets to Open Spaces in order that one committee deals with the Charity

2024/5-025 - PPES Committee

- a) To receive the report from the Chair of the Committee
- b) To receive a report on Emergency Planning
- e) To resolve to agree the timetable of meetings for the committee (Standing Orders 4 (d) ii)

2024/5-026 - Events & PR Committee –

- a) To receive the report from the Chair of the committee
- b) To elect a member to the Committee



2023/4-027 – Appointments to other bodies

- a) To appoint a member to Holbeach United Charities following Cllr P Ward from not taking up the appointment
- b) Voluntary Car Service (1)

2024/5-028 – Meetings

- a) The next meeting of the Council will be on Monday 8th July 2024 at Holbeach St Marks Village Hall at 19:00

To resolve to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

2024/5-029 - HR, Health and Safety and Data Protection Committee

- a) To receive a report from the Chair of the Committee
- b) To resolve to agree to instruct a legal team regarding a Data Protection issue

2024/5-030 – Properties

- a) To receive the tenders for damp proof works and to resolve to agree the way forward
- b) To resolve to agree the price for asbestos surveys and management plans

2024/5-031 – Open spaces

- a) To suspend Standing Orders following requests from two Councillors, to resolve to agree to appoint a solicitor regarding Battlefields allotments.
- b) To resolve to agree the price for the tree work in Carters Park

2024/5-032 – Public complaint

- a) To discuss and resolve to agree the way forward with a complaint