



Minutes of the meeting of Holbeach Parish Council, Open Spaces Committee, Wednesday 22nd May 2024 at 18:00 at Coubro Chambers, Holbeach

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council, Open Spaces Committee	Cllrs: R Flood, L Jordan, S Bailey Clerk Jan Hearsey		
Public including Councillors			

Chair Cllr R Flood opened the meeting at 18:00

OS-2024/5-001 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

OS-2024/5-002 Declarations of interest. To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

OS-2024/5-003 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Council held on 24th April 2024 and to authorise the Chair to sign the official minutes.

OS-2024/5-004 Clerks report

- a) To receive a report from the Clerk to include update on all areas.- see appendix a

OS-2024/5-005 Allotments

- a) To receive an update on the waiting list – advertise on Facebook
- b) It was **resolved** to agree the date for the allotment inspection as 10th June and Cllrs R Flood and S Bailey will accompany the Clerk

OS-2024/5-006 Carters Park

- a) It was discussed and **resolved** to agree the way forward with rabbits on the bowling green as to accept the quote from PPM Services
- b) The paperwork received for Events in the park was reviewed
- c) It was reviewed and **resolved** to agree the way forward with the bench from Chosen as to go in the area outside the bungalow by the former wild flower area and to meet with them to confirm.
- d) It was discussed and **resolved** to agree the way forward with the tennis courts as to look into gate mechanisms and to reach out to UAH re building a kick wall.



OS-2024/5-007 Netherfield

- a) To resolve to agree the way forward with a complaint – it was proposed, seconded and **agreed** to move this item into closed session.

OS-2024/5-008 Cemeteries

- a) It was **resolved** to agree to participate in the “Love your burial ground week” and advertise on our Facebook post

OS-2024/5-009 Work scheduling.

- a) It was **resolved** to agree that Cllr R Flood will represent the committee at the work scheduling meeting at 14:30 on 23rd May.
- b) It was **resolved** to agree the work schedule – see appendix b
- c) It was discussed and **resolved** to agree the use of a tablet for the parks team to enable faster and easier submission of documents. Look into prices for 10” tablets, must only been charged during the day

OS-2024/5-010 Grass cutting.

- a) To receive an update on grass cutting – it was proposed, seconded and **agreed** to move this item to closed session

OS-2024/5-011 Meetings

- a) The next meeting of the Committee will be on Wednesday 19th June 2024 at 09:30

It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

*Open meeting closed at 19:26
Closed meeting opened at 19:26*

OS-2024/5-007 Netherfield

- a) To resolve to agree the way forward with a complaint – respond to say previous survey was unanimous in wanting the gates left closed.

OS-2024/5-010 Grass cutting.

- b) To receive an update on grass cutting -hold meeting with the contractor

OS-2024/5-012 - Allotments

- a) It was **resolved** to agree the lease on Callows being extended to an additional five years with a three year break clause following a satisfactory allotment inspection
- b) It was **resolved** to agree the access to an allotment site as to contact Mossop & Bowser to ask for historical documents.

Meeting closed at 19:58



Signed Chair.....Date.....

**Appendix a
Park Road Cemetery**

Still have issues with fences and memorials on grass

Carters Park

Sign ripped off Changing Places toilet

Dog Park – people not clearing up after dogs. Member of staff had to go home and shower and change clothes after strimming the area

Bowls club event on Sunday, can they have the double gates open

All Saints Churchyard

Tree work completed, tubs back on concrete bases and damaged tubs removed.

Netherfield

Complaint re not strimming up to edge.

Hall Gate

Another complaint about condition of grass and not strimming around trees

Appendix b

OPEN SPACES COMMITTEE - 23-05-24		
Site	Works	Time-scale
Carters Park	Grass cutting	As required
Carters Park	Spraying	March
Carters Park	Concrete circle Jubilee Garden	
Carters Park	Concrete bases for benches	
Closed Churchyard	Grass cutting	As required
Hall Gate cemetery	Monthly check of pot holes	
Hall Gate cemetery	Spraying	March
Hall Gate cemetery	Digging out around trees	
Park Road cemetery	Grass cutting	As required
Park Road cemetery	Spraying	March
Play equipment	Painting	
Small machinery	Servicing	Wet days
Nature Reserve	Install concrete base for duck feeder	Before
Jo	Remove Covid signs	