

28/05/24

**NOTICE IS HEREBY GIVEN**, and Members are summoned to attend a meeting of the HR, H&S and Data Protection Committee to be held at Coubro Chambers on Wednesday 5<sup>th</sup> June 2024 at 16:00 at which the under mentioned business will be transacted.

Yours sincerely,



Jan Hearsey – Clerk

## Agenda

### HR- 2024/5-001 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

### HR- 2024/5-002 Declarations of interest.

- a) To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

### HR-2024/5-003 Minutes

- a) To resolve to approve as a correct record the notes of the meetings of the Committee held on 13<sup>th</sup> May 2024 and to authorise the Chair to sign the official minutes.

**To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

### HR-2024/5-004 Staffing matters

- a) To discuss and resolve to agree the way forward with a staffing matter
- b) To discuss and resolve to the timetable for staff appraisals

### HR-2024/5-005 Legal matters

- a) To resolve to agree to recommend to Full Council the way forward with a letter received