

07/05/24

**NOTICE IS HEREBY GIVEN**, and Members are summoned to attend a meeting of the HR, H&S and Data Protection Committee to be held at Coubro Chambers on Monday 13<sup>th</sup> May 2024 at 11:00 at which the under mentioned business will be transacted.

Yours sincerely,



Jan Hearsey – Clerk

## Agenda

### **HR- 2023/4 – 105 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

### **HR- 2023/4- 106 Declarations of interest.**

- a) To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

### **HR-2023/4- 107 Minutes**

- a) To resolve to approve as a correct record the notes of the meetings of the Committee held on 24<sup>th</sup> April 2024 and to authorise the Chair to sign the official minutes.

**To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

### **HR-2023/4-108 Staffing matters**

- a) To investigate and resolve to agree the complaint against a member of staff
- b) To discuss and resolve to agree the way forward with a Data Protection issue