



**Minutes of the meeting of Holbeach Parish Council Events & PR Committee,  
Wednesday 24<sup>th</sup> April 2024 at 16:00**

	<b>In attendance</b>	<b>Apologies given</b>
<b>Holbeach Parish Council, Events Committee</b>	Cllrs: T Wiltshire, Sam Bailey, L Jordan Clerk: Jan Hearsey Deputy Clerk: Becky Brothwell	
<b>Public including Councillors</b>		

*Chair Cllr T Wiltshire opened the meeting at 16:04*

**EC-2023/4-101 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

**EC-2023/4-102 - Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Cllr S Bailey declared an interest in agenda item 2023/4-110 however she has a dispensation

**EC-2023/4-103 Minutes**

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 12<sup>th</sup> March 2024 and to authorise the Chair to sign the official minutes.

**EC-2023/4-104 Easter**

- a) To review the Easter events – Lots of families in town and the feedback was excellent. The QR code trail was not as popular and not worth repeating.

**EC-2023/4-105 Carters Park Centenary & D- Day**

- a) To receive an update on the music -2 bands, 2 professional singers and bands plus “Hats”
- b) To receive an update on the food and drink arrangements – the Deputy Clerk is in contact with the caterers, have 5 or 6
- c) To receive an update on the entertainment – Local sporting groups, animals, old school games and a pop up museum
- d) To receive an update on the paperwork – all ready to go



### **EC-2023/4-106 Beacon Lighting**

- a) To receive an update – all in hand St John's is £137.28. The Open Spaces team will be working on the evening. Royal Observer Corps will light and the ATC will do the BBQ. Local company donating the use of Heras fencing.
- b) To confirm the marshals: Clerk; Deputy Clerk + 3; Cllr L Jordan + 1; Cllr T Wiltshire + 1; Cllr S Bailey

### **EC-2023/4-107 Calendar**

- a) It was **resolved** to agree to defer the photos for the 2025 calendar

### **EC-2023/4-108 Fun Day**

- a) It was **resolved** to agree the date of the event at Netherfield as Sunday 18<sup>th</sup> August 2024 12:00 to 16:00
- b) It was **resolved** to agree the format of the event as running races; egg and spoon; 2 legged; beanbag; rounders.
- c) It was **resolved** to agree food and drink as people to bring their own picnic and to ask the cadets to do food
- d) It was **resolved** to agree the marshals as 8 are required

### **EC-2023/4-109 Halloween**

- a) It was resolved to agree the time and date of the event as Thursday 31<sup>st</sup> October 2024 from 17:00 to 19:00
- b) It was **resolved** to agree the arrangements for refreshments as cakes and the Committee to have a burger and hot dog stall with refreshments
- c) It was **resolved** to agree the budget for purchasing additional items as £500 and £100 for food

### **EC-2023/4-110 Christmas Fayre**

- a) To receive an update on stalls and catering -Will start sending out forms in May. Have between 50 and 60 stalls. Apply for pavement closure in Church Street outside church for food vans.
- b) It was **resolved** to agree the way forward with entertainment in that the Clerk to speak to licencing regarding recorded music throughout the High Street.

### **EC-2023/4-111 TOR**

- a) To review and it was **resolved** to agree to recommend to Full Council the Terms of Reference for the Committee

### **EC-2023/4-112 Meeting**

- a) It was **resolved** to agree the next meeting of the Committee on Tuesday 21<sup>st</sup> May 2024 at 16:00



Clerk/RFO: Jan Hearsay  
Deputy Clerk Becky Brothwell

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*Meeting closed at 17:51*

Signed Chair.....Date.....