



**Minutes of the meeting of Holbeach Parish Council Events & PR Committee, Tuesday 12<sup>th</sup> February 2024 at 16:00**

	<b>In attendance</b>	<b>Apologies given</b>
<b>Holbeach Parish Council, Events Committee</b>	Cllrs: T Wiltshire, Sam Bailey, L Jordan Clerk: Jan Hearsey	
<b>Public including Councillors</b>		

*Chair Cllr T Wiltshire opened the meeting at 16:00*

**EC-2023/4-092 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

**EC-2023/4-093 - Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Pecuniary interests were declared by Cllr S Bailey in agenda items 2023/4-95 & 2023/4-99 and Cllr T Wiltshire in agenda items 2023/4-96 & 2023/4-97, both Councillors have a dispensation granted.

**EC-2023/4-094 Minutes**

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 14<sup>th</sup> February 2024 and to authorise the Chair to sign the official minutes.

**EC-2023/4-095 Easter**

- a) It was **resolved** to agree the venue for the event as Boxes of Hope are running the Event independently
- b) To resolve to agree the marshals for the day -none required
- c) It was **resolved** to agree Cllr T Wiltshire will put up the QR codes daily
- d) It was **resolved** to agree the Clerk & Deputy Clerk will organise the QR codes and they will be placed on a poster with a rabbit on, each day a clue will be given as to where the QR code is, the QR code will reveal a word, once the competition is finished (the key word being the last one) entrants can submit the phrase.
- e) It was **resolved** to agree Cllrs S Bailey & L Jordan plus the Clerk will assist, will deliver the eggs on the 25<sup>th</sup>, 26<sup>th</sup> & 27<sup>th</sup> March

- f) It was **resolved** to agree the entry form process in that all egg numbers are on the sheet, entry forms to be distributed to schools by Cllr T Wiltshire, also available from Boxes of Hope, The Factory Sop and Funky Dora's
- g) It was **resolved** to agree the budget for Easter craft supplies as £100 inc vat

#### **EC-2023/4-096 Carters Park Centenary & D- Day**

- a) It was **resolved** to agree the music and the cost as the Rock bus, staging only at a cost of £400, to play for the full four hours music through the decades from the 1920's to today.
- b) It was **resolved** to agree the food and drink arrangements, ask Tigers Br and we will advertise, Deputy Clerk to speak to local bar company and food vendors, have a food court.
- c) It was **resolved** to agree the entertainment as; Clerk to speak to SHDC re a tennis event; Deputy Clerk to speak to the Football club re a test the goalie etc; Clerk has spoken to the Bowls Club; have poster around the park with interesting facts on; Clerk to speak to local military vehicles person; have Giant games; Cllr S Bailey to speak to Trinity Lions; Deputy Clerk to organise car parking; Cllr T Wiltshire to send list of local enactors to the Clerk.
- d) It was **resolved** to agree the staging as, as (a) above plus HAT's
- e) It was **resolved** to agree the timings as 12:00 to 16:00 with setting up and taking down as: 10:30 to 12:00 & 16:00 to 18:00
- f) It was **resolved** to agree the marshals as Clerk; clerk to contact LCVS; ask air cadets for litter picking; Cllrs S Bailey; T Wiltshire; L Jordan; as the Chair. Clerk to contact St Johns

#### **EC-2023/4-097 Car show** it was proposed, seconded and **agreed** to postpone the car show until 2025

- a) To resolve to agree the music and the cost
- b) To resolve to agree the food and drink arrangements
- c) To resolve to agree the timings
- d) To resolve to agree the marshals
- e) To receive an update on the entrants

#### **EC-2023/4-098 Beacon lighting**

- a) It was **resolved** to agree the lighting and security fencing Clerk to organise and to book St Johns
- b) To receive an update on the Events Road closure applications have been submitted for the Beacon; Remembrance & the Christmas Fayre. Cllr T Wiltshire has met with a film company re Halloween

#### **EC-2023/4-099 Calendar**

- a) It was **resolved** to agree the photos for the 2025 calendar as the ones we already have plus more street views.

**EC-2023/4-100 Meeting**

- a) It was **resolved** to agree the next meeting of the Committee as Tuesday 2<sup>nd</sup> April 2024 at 14:00

*Meeting closed at 17:51*

Signed Chair.....Date.....