

## Minutes of the meeting of Holbeach Parish Council Events & PR Committee, Tuesday 12<sup>th</sup> February 2024 at 16:00

	In attendance	Apologies given
<b>Holbeach Parish Council, Events Committee</b>	Cllrs: T Wiltshire, Sam Bailey, L Jordan Clerk: Jan Hearsey	
<b>Public including Councillors</b>		

Chair Cllr T Wiltshire opened the meeting at 16:00

### EC-2023/4-092 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

### EC-2023/4-093 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Pecuniary interests were declared by Cllr S Bailey in agenda items 2023/4-95 & 2023/4-99 and Cllr T Wiltshire in agenda items 2023/4-96 & 2023/4-97, both Councillors have a dispensation granted.

### EC-2023/4-094 Minutes

- It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 14<sup>th</sup> February 2024 and to authorise the Chair to sign the official minutes.

### EC-2023/4-095 Easter

- It was **resolved** to agree the venue for the event as Boxes of Hope are running the Event independently
- To resolve to agree the marshals for the day -none required
- It was **resolved** to agree Cllr T Wiltshire will put up the QR codes daily
- It was **resolved** to agree the Clerk & Deputy Clerk will organise the QR codes and they will be placed on a poster with a rabbit on, each day a clue will be given as to where the QR code is, the QR code will reveal a word, once the competition is finished (the key word being the last one) entrants can submit the phrase.
- It was **resolved** to agree Cllrs S Bailey & L Jordan plus the Clerk will assist, will deliver the eggs on the 25<sup>th</sup>, 26<sup>th</sup> & 27<sup>th</sup> March



- f) It was **resolved** to agree the entry form process in that all egg numbers are on the sheet, entry forms to be distributed to schools by Cllr T Wiltshire, also available from Boxes of Hope, The Factory Shop and Funky Dora's
- g) It was **resolved** to agree the budget for Easter craft supplies as £100 inc vat

## EC-2023/4-096 Carters Park Centenary & D- Day

- a) It was **resolved** to agree the music and the cost as the Rock bus, staging only at a cost of £400, to play for the full four hours music through the decades from the 1920's to today.
- b) It was **resolved** to agree the food and drink arrangements, ask Tigers Br and we will advertise, Deputy Clerk to speak to local bar company and food vendors, have a food court.
- c) It was **resolved** to agree the entertainment as; Clerk to speak to SHDC re a tennis event; Deputy Clerk to speak to the Football club re a test the goalie etc; Clerk has spoken to the Bowls Club; have poster around the park with interesting facts on; Clerk to speak to local military vehicles person; have Giant games; Cllr S Bailey to speak to Trinity Lions; Deputy Clerk to organise car parking; Cllr T Wiltshire to send list of local enactors to the Clerk.
- d) It was **resolved** to agree the staging as, as (a) above plus HAT's
- e) It was **resolved** to agree the timings as 12:00 to 16:00 with setting up and taking down as: 10:30 to 12:00 & 16:00 to 18:00
- f) It was **resolved** to agree the marshals as Clerk; clerk to contact LCVS; ask air cadets for litter picking; Cllrs S Bailey; T Wiltshire; L Jordan; as the Chair. Clerk to contact St Johns

## EC-2023/4-097 Car show it was proposed, seconded and **agreed** to postpone the car show until 2025

- a) To resolve to agree the music and the cost
- b) To resolve to agree the food and drink arrangements
- c) To resolve to agree the timings
- d) To resolve to agree the marshals
- e) To receive an update on the entrants

## EC-2023/4-098 Beacon lighting

- a) It was **resolved** to agree the lighting and security fencing Clerk to organise and to book St Johns
- b) To receive an update on the Events Road closure applications have been submitted for the Beacon; Remembrance & the Christmas Fayre. Cllr T Wiltshire has met with a film company re Halloween

## EC-2023/4-099 Calendar

- a) It was **resolved** to agree the photos for the 2025 calendar as the ones we already have plus more street views.



**EC-2023/4-100 Meeting**

- a) It was **resolved** to agree the next meeting of the Committee as Tuesday 2<sup>nd</sup> April 2024 at 14:00

*Meeting closed at 17:51*

Signed Chair.....Date.....

Draft until agreed