



**Minutes of the meeting of Holbeach Parish Council, Open Spaces Committee, Tuesday 20<sup>th</sup> February 2024 at 18:00 at Coubro Chambers, Holbeach**

	In attendance	Apologies given	Non Attendance
<b>Holbeach Parish Council, Open Spaces Committee</b>	Cllrs: R Flood, S Hutchinson, L Jordan, S Bailey  Clerk: Jan Hearsey Deputy Clerk: Becky Brothwell		
<b>Public including Councillors</b>	None		

*Chair Cllr R Flood opened the meeting at: 18:00*

**OS-2023/4-107 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

**OS-2023/4-108 Declarations of interest.** To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

**OS-2023/4-109 Minutes**

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Council held on 1<sup>st</sup> February 2024 as amended and to authorise the Chair to sign the official minutes.

**OS-2023/4-110 Clerks report**

- a) To receive a report from the Clerk to include update on all areas. See appendix a

**OS-2023/4-111 Carters Park**

- a) It was discussed and **resolved** to agree the request by Chosen to have a bench in the park as to go back and ask for ideas, suggest a composite inclusive picnic bench or a bench made using gabian baskets.
- b) It was confirmed the use of Carters Park by the Events & PR Committee following the agreement made at Full Council under minute reference 2023/4-173 (c)

**OS-2023/4-112 Allotments**

- a) To receive an update on the waiting list – all plots have been offered

**OS-2023/4-113 Cemeteries**

- a) It was **resolved** to agree the way forward with moles at Hall Gate as to do nothing

**OS-2023/4- 114 Work scheduling.**

- a) It was **resolved** to agree who will represent the committee at the work scheduling meeting and the date as Cllrs: R Flood and L Jordan on 5<sup>th</sup> March at 10:30
- b) To review the winter work list – see appendix b

**OS-2023/4- 115 Policies**

- a) It was reviewed and **resolved** to agree to recommend to Full Council the Allotment application form subject to removing Callows.
- b) It was reviewed and **resolved** to agree to recommend to Full Council the allotment Rules & Regulations subject to adding a signature page.
- c) It was reviewed and **resolved** to agree to recommend to Full Council the Play Equipment Policy
- d) It was reviewed and **resolved** to agree to recommend to Full Council the Tree and log policy after changing the word throughout the policy from log to wood.

**OS-2023/4- 116 Meetings**

- a) The next meeting of the Committee will be on Tuesday 19<sup>th</sup> March 2024 at 18:00

*Meeting closed at 18:46*

Signed Chair.....Date.....

**Appendix a**

Park Road Cemetery  
Tree work completed

**Carters Park**

Some anti-social behaviour during half term week including vandalism to the toilets. Play equipment basket swing removed following inspection.

**All Saints Churchyard**

Awaiting quotes tree work, meeting another contractor this week.

**Netherfield**

Request to use the land for a circus

Grass cutting season will be starting again soon.

**Appendix b**



OPEN SPACES COMMITTEE - Winter work schedule		
Site	Works	Time-scale
Park Road cemetery	Reduce canopy down pathway (awaiting consent from SHDC)	Before 28-02-24
Park Road cemetery	Cutting back trees & bushes (awaiting consent from SHDC)	Before 28-02-24
Park Road cemetery	Grass cutting	As required
Closed Churchyard	Cutting back and reducing canopy (tree surgeon + awaiting consent from SHDC)	Before 28-02-24
Closed Churchyard	Roses	By 31-01-24
Closed Churchyard	Grass cutting	As required
Carters Park	Grass cutting	As required
Carters Park	Remove fencing around Jubilee Garden	Before 28-02-24
Carters Park	Works to centre circle Jubilee Garden	By 31-01-24
Carters Park	Roses	By 31-01-24
Carters Park	Fill in sandpit	By 21-12-23
Carters Park	Close off path from Jubilee garden	
Carters Park	Tree work - ground to wet at the moment for the cherry picker	Before 28-02-24
Nature Reserve	Ground clearance	Before 28-02-24
Hall Gate cemetery	Grass cutting	As required
Hall Gate cemetery	Tidy garden area	Before 31-01-24
Hall Gate cemetery	Take out box hedging and grass seed	31/03/2024
Hall Gate cemetery	Repair potholes	By 31-03-23
Netherfield	Grass cutting	As required
Netherfield	Hedge cutting	Before 28-02-24
Holbeach Bank	Hedge cutting	Before 28-02-24