

25/03/2024

NOTICE IS HEREBY GIVEN, and Members are summoned to attend a meeting of Holbeach Parish Council, Finance & Admin Committee to be held at Coubro Chambers, 11 West End, Holbeach on Tuesday 2nd April 2024 at 16:00 at which the under mentioned business will be transacted.

Yours sincerely,



Jan Hearsey – Clerk

Agenda

FC-2023/4-127 - Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

FC-2023/4-128 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

FC-2023/4-129 - Minutes

To resolve to approve as a correct record the notes of the meetings of the Committee held on 4th March 2024 and to authorise the Chair to sign the official minutes.

FC-2023/4-130 - Clerks report

- a) To receive a report from the Clerk

FC-2023/4-131 - Transactions for Payment

- a) To resolve to agree to recommend to Full Council payment of the list of payments due for March invoices and to review 10 invoices at random to insure transparency.

FC-2023/4-132 - Financial Statement

- a) To resolve to recommend to Full Council to approve the financial statement as of 29th March 2024

FC-2023/4-133 - Review of outstanding receipts

- a) To review the outstanding receipts as of 31st March 2024

FC-2023/4-134 – Budgets

- a) To review the current budgets as at 31st March 2024 and to make any recommendations to Full Council



2023/4-135 Reserves

- a) To resolve to agree to recommend to Full Council the Reserves for 2024/25

FC-2023/4- 136 Terms of Reference

- a) To review and resolve to agree to recommend to Full Council the Finance & Admin Committee Terms of Reference

FC-2023/4-137 Policy

- a) To review and resolve to agree to recommend to Full Council the IT Policy

FC-2023/4-138 – Date of next meeting

- a) To resolve to agree the date of the next meeting as Tuesday 7th May 2024 at 19:00