



Minutes of the meeting of Holbeach Parish Council HR, H & S and Data Protection Committee on Wednesday 28th February 2024 at 13:00 at Coubro Chambers, 11 West End, Holbeach

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council,	Cllrs: R Flood T Wiltshire & P Howden Clerk: Jan Hearsey		
Public including Councillors			

Chair Cllr R Flood opened the meeting at 14:00

HR- 2023/4 - 079 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

HR- 2023/4- 080 Declarations of interest.

- a) To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

HR-2023/4- 081 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 15th February 2024 and to authorise the Chair to sign the official minutes.

It was proposed, seconded and **agreed** to re-order the agenda and move agenda items HR-2023/4-083 & HR- 2023/4-084 into open session.

HR-2023/4-083 Policies

- a) The Reference policy was reviewed and it was **resolved** to agree to recommend to Full Council as amended.

HR-2023/4-084 – Terms of Reference

- a) It was **resolved** to agree the Term of Reference for the Committee as amended and it was **resolved** to recommend to Full Council



It was resolved to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

*Open meeting closed at 13:22
Closed meeting opened at 13:22*

HR-2023/4-082 Staffing matters

- a) It was resolved to agree the way forward with a staffing matter as to follow the advice of the Council’s HR advisor

Meeting closed at 13:45

Signed Chair.....Date.....