



Minutes of the meeting of Holbeach Parish Council on Monday 12th February 2024 at 19:00 at Methodist Church, Albert Walk, Holbeach.

	In attendance	Apologies given	Non-Attendance
Holbeach Parish Council,	Cllrs: P Savory, R Flood, S Hutchinson, I Hutchinson, T Wiltshire, R Stevens, L Jordan, S Bailey Clerk: Jan Hearsey Deputy Clerk: Becky Brothwell	Cllrs: P Ward & P Howden	
Public including Councillors	3 Members of the Public & 3 members of the press Cllr Paul Barnes & C Cllr Thomas Neeve		

Chair Cllr R Stevens opened the meeting at 19:00

Chair's address – Everyone has a document explaining the meeting process as recommended by LALC. Could everyone please turn their phones to silent.

2023/4-168 - Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were received and accepted under the delegated powers of the Clerk from: Cllrs: P Ward & P Howden

2023/4-169 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

2023/4-170 - Minutes

It was **resolved** to approve as a correct record the notes of the meetings of the Council held on 15th & 23rd January 2024 (as amended) and to authorise the Chair to sign the official minutes.

2023/4-171 - Clerk

- a) To receive a report from the Clerk- see appendix a
- b) To receive an update on vacancies – see appendix a
- c) To co-opt any interested parties. – None received

2023/4-172 - Finance & Admin Committee

- a) To receive the report from the Chair of the Committee - see appendix b
- b) To note the Bank balances as of 31st January 2023 as follows:
Account ending **4844** £3,614.84 Account ending **5394** £20,595.15
Account ending **01PC** £248,132.95 – see appendix c
- c) It was **resolved** to agree to the payments for January 2024 of £18,886.60 and to note the income for January 2024 of £9,129.75 – see appendix d
- d) It was **resolved** to agree the grant application from HATS as recommended by the committee.
- e) It was **resolved** to agree the project for the grant funding application as recommended by the Open Spaces Committee for footpaths in Carers Park.
- f) It was **resolved** to agree to accept card payments as recommended by the committee using sumup.
- g) It was **resolved** to agree the way forward with the digital notice board in that the Clerk speaks to South Holland District Council to have the board removed.

2023/4-173 - Open Spaces Committee

- a) To receive a report from the Chair of the Committee – see appendix e
- b) It was **resolved** to agree to instruct the tree survey company – Same as last time £1,386
- c) It was proposed, seconded and **agreed** to amend the agenda item to change the August date to the 18th, it was **resolved** to agree to consent to the Events & PR committee using Carters Park on the 30th March 2024; 15th June 2024; 21st July 2024; 19th August 2024 & 31st October 2024 subject to the details being agreed with the Open Spaces Committee.

2023/4-174 - Planning, Properties, Emergency Planning and Speeding Committee

- a) To receive the report from the Chair of the Committee – see appendix f

2023/4-175 - Events & PR Committee –

- a) To receive the report from the Chair of the Committee – see appendix g

2023/4-176 Parish Map



- a) It was discussed and **resolved** to agree what to include in the Parish Map as Carters Park, Park Road Cemetery, Hall Gate Cemetery, Netherfield

2023/4-176– Meetings

- a) The next meeting of the Council will be on Monday 11th March 2024 at 19:00 at Methodist Hall Albert Walk, Holbeach, following the Annual Parish Meeting

It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

*Open meeting closed at 19:39
Closed meeting opened at 19:45*

The Chair reminded members that following an article in the press and on social media, that Holbeach Parish Council is a Statutory Authority in its own right.

2023/4-177 Properties

- a) A report from the legal advisor was received and it was **resolved** to agree the way forward for the Football club as to follow the legal advice and continue with the rent review process.
- b) It was **resolved** to agree the way forward with a council property, in that costing for all options are brought back to Council.

2023/4-178 - HR, Health and Safety and Data Protection Committee

- a) To receive a report from the Chair of the Committee – Cllr R Flood reported that there was an HR meeting this week.

Meeting closed at 20:22

Signed Chair.....Date.....

Appendix a

- Dog park update – Tree has now been removed and made safe.
- New litter picker is doing a great job and settling in well.
- MEWP and skip have arrived and the Park Team have completed the tree work.
- Cllr R Stevens and myself met with the police, each call is triaged for sustainability as threat- harm- risk. Members of the public should report all incidents to the Police
- **Vacancies**
- Town Ward = 4 + 1 awaiting 10 day period
- Hurn Ward = 2

- Drove Ward = 1

The Clerk read out a letter received requested a swimming pool etc at the site of the community centre, she will write back explaining this is SHDC land.

Appendix b

Cllr R Stevens was voted in as Chair of the committee.

As per normal 10 invoices were checked and all met with the council's policies and procedures.

Review of budgets was deferred to the March meeting.

Bank & CCLA account were checked & agreed with statements.

Appendix c

Bank Accounts - Details and Current Balances Start of year 01/04/23

Account Type : Ordinary

Account Name	Account Type	Account Number	Sort Code	Last Reconciled Date	Last Reconciled Balance £	Current Balance £
1 Barclays Current Account	Ordinary	****4844	20-80-78	31/01/24	3,580.00	3,614.84
2 Barclaycard	Ordinary	*****2372		31/01/24	0.00	0.00
3 Barcays Saver account	Ordinary	****5394	20-80-78	31/01/24	20,595.15	20,595.15
4 CCLA	Ordinary	*****0001PC		31/12/23	308,132.95	248,132.95
TOTAL						£272,342.94

Appendix d

Holbeach Parish Council Expenditure transactions - approval list Start of year 01/04/23

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
688	icou04021 3	£3.00	4080	09/01/24	Amazon - Batteries AAA	4700040213
689	icou04021 3	£11.98	4080	10/01/24	Amazon - Stationary	18090501
690	icou04021 3	£9.98	4455000	10/01/24	Amazon - Syntige	15327800
691	icou04021 3	£14.98	4080	11/01/24	Amazon - Stationary	18090505
		£49.92			Amazon - Total	
694	icou04021 3	£14.24	4080	02/01/24	Battery Station - AA batteries	455469042
		£14.24			Battery Station - Total	
65	24021306	£200.00	3101/24	31/01/24	DTS - Locking up January	24
1		£210.00	4405025		Locking up Jan	
2		£210.00	4405025		Locking up Jan	
		£420.00			DTS - Total	
685	icou04021 3	£117.00	4455000	01/01/24	Fulley Seed & Grass - Top soil	22912
		£117.00			Fulley Seed & Grass - Total	
687	24021306	£285.96	4215020	31/01/24	Greasenco - Biss P/R	494078
		£285.96			Greasenco - Total	
700	24021306	£30.00	4455000	09/02/24	J&M Plumbing - Repair leak toilet Cavers Park	380
702	24021306	£120.00	44551400	09/02/24	J&M Plumbing - Service boiler Cavers	381
		£210.00			J&M Plumbing - Total	
686	24021306	£1,379.84	4110	09/01/24	LALC - Annual fee	14076
		£1,379.84			LALC - Total	
676	24021306	£39.37	4205	17/01/24	Mammoth Workwear - Libor picker jacket	285833
		£39.37			Mammoth Workwear - Total	
689	24021306	£30.00	4075	15/01/24	Methodist Church - H&L 15-01-24	150124
		£30.00			Methodist Church - Total	
693	icou04021 3	£37.08	4100	03/01/24	Microsoft - 365 admin	6080005FCU

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Holbeach Parish Council Expenditure transactions - approval list Start of year 01/04/23

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
690	icou04021 3	£39.90	4100	03/01/24	Microsoft - 365 Chn	6080005G0VR
		£39.90			Microsoft - Total	
671	24021306	£120.00	4455000	23/02/24	Personnel Advice & Solutions Ltd - Feb 24 services	230124
		£120.00			Personnel Advice & Solutions Ltd - Total	
96	24021306	£208.00	4885	11/01/24	Platinum Cleaning - Cleaning Cavers	328
		£208.00			Platinum Cleaning - Total	
693	icou04021 3	£4.98	44551400	05/01/24	QD - Light bulbs	840124
		£4.98			QD - Total	
692	icou04021 3	£42.00	4110	21/11/23	SimplyDocs - Subscription re property documents	055808
		£42.00			SimplyDocs - Total	
693	icou04021 3	£266.00	4110	21/12/23	SLCC - Membership 2024	MEND47676-1
		£266.00			SLCC - Total	
695	icou04021 3	£5.00	4080	27/10/23	Smarty Mobile - SIM Card 23	271023
		£5.00			Smarty Mobile - Total	
124	24021306	£23.00	4885	11/01/24	Spalling Cleaning - Window cleaning Cavers	
		£23.00			Spalling Cleaning - Total	
694	icou04021 3	£22.00	4890	17/01/24	Teaco - Tea, coffee etc	170124
		£22.00			Teaco - Total	
677	24021306	£10.07	4455000	17/01/24	Townwood - Key & silicone	2116368
696	24021306	£53.90	44551400	09/01/24	Townwood - Key cutting Cavers	
		£74.97			Townwood - Total	
		£14,816.00			Confidential	
		Total			£16,286.62	

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Appendix e

The tree work has been completed and the dog run should be open again this week.

Appendix f

There was a full attendance at the meeting and the minutes were read and agreed except for one missing item and that has been added.

The clerk gave a regarding a pr application re council property, issue re public toilets in the pavilion, a damp issue at Coubro Chambers and a small leak at No.2 High Street which has not reappeared.

There were 5 planning applications one of which we had already dealt with at a previous meeting 3 where we had no comment and one retrospective application where comments were made re size location in the plot and design.

The SIDS will be in Holbeach St. Marks and Holbeach St. Johns in March.

We discussed the letting of no. 4 Coubro and we agreed to re advertise it. We discussed the rooms in Coubro one organization looked at them they decided they were not suitable We discussed and agreed a maintenance list and to get 3 quotes for immediate work. We agreed which properties to register with the Land Registry next.

We looked at the planning policy and decided some of it was now irrelevant and so a simplified one will be drawn up.

We agreed the dates for our meetings up to and including December 2024

We then went into closed session to discuss other matters re properties

Appendix g

At the previous meeting of the Events Committee, our program of Events 2024 was voted on and agreed. A list of these Events has already been set out.

This list is not intended to be exclusive, but rather only those already agreed upon. Additional events may well be added through the year as the opportunity presents itself.

The people of Holbeach can be assured that they will not be short of Fantastic Events of every kind to attend, and take part in.

All these Events throughout the year were discussed in detail by the Events Committee, detailed planning is now in hand, and we do not anticipate any issues arising.



The Park Centenary Event has been merged with the Anniversary of D-Day event which will take place on the 15th June, so that will guarantee a bumper day. Planning is ongoing.

Existing Events will remain as current, with the exception of the Car Show, which due to the ~~UNFOA~~ breakdown of the relationship with the Primary School caused by last years complete "Fiasco" (no names, no pack drill), this year we will be holding the Car Show in Carters Park.

This change of course confers many benefits to the Council, which, as the Car Show will be held on our own property, it will make it much easier to manage going forwards.

At the current time, we feel that the Events Committee have "got this", but any offers of support or information (such as contact lists, and favours you can call in) as the Events approach would be appreciated.

So, how can you get to see these events? and have food, tea and coffee thrust at you as well..? By becoming Volunteers! I would just like to take this opportunity to put a call out to the people of Holbeach, to become a part of all this. This is fundamentally YOUR Town, and these Events are all about doing good things for the Town. If you feel you can help out in ANY way at all, please come forward and join the Team. You will be so glad you did.. !

Finally, we have just heard the very sad news that our Local Holbeach Charity, "Chosen" is shortly to shut its doors for the very last time, and for the life of me I cannot guess how the poor and deprived of our town are going to cope without them. Mary, Sam and Lisa, and all of their volunteers have worked selflessly for decades raising money to help worthy causes in Holbeach. I stand in awe of the great work they have done, and they have been a beacon of hope for so many people.

I sincerely hope that some organisation or group of people can rescue the Phoenix from the ashes, and create a future for this much loved local institution. There is still time, and Chosen has a loyal team of Volunteers as a foundation to build upon.

So.... "Ask not for whom the Bells tolls... and Search for the Hero inside yourself".

Public session

A member of the public representing the Fire Service and the Royal Observer Corp asked if the Beacon was being lit for D-Day, the Clerk confirmed it was and said she would be in contact.

Cllr Pul Barnes asked if the Parish Council had funds to support shops by subsidising rent and business rates, Cllr R Stevens explained the funds were not available.

D Cllr Thomas Neeve wished to know why the Council voted against devolution.

SHDC

Cllr S Hutchinson reported that she had circulated a report regarding the Town centre fund to all members and asked if there were any questions. Cllr R Stevens asked if this was obtained as a District Cllr, Cllr S Hutchinson replied yes and the Chair asked her to follow the rules and send documentation to the Clerk.