

08.02.2024

**Minutes of the meeting of Holbeach Parish Council Planning, Properties, Emergency Planning & Speeding Committee meeting Friday 2nd February 2024 at 13:00 at Coubro Chambers**

	In attendance	Apologies given	Non-Attendance
<b>Holbeach Parish Council, Planning, Properties, Emergency Planning &amp; Speeding Committee</b>	Cllrs: P Savory, S Hutchinson, T Wiltshire, I Hutchinson, S Bailey  Clerk: Jan Hearsey Deputy Clerk: Becky Brothwell		
Public including Councillors	None		

*Chair Cllr P Savory opened the meeting at: 13:00*

**PPES-2023/4-073 - Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting – Cllr I Hutchinson not present at start of the meeting.

**PPES-2023/4-074 - Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items - Cllr S Bailey declared a pecuniary interest in agenda item 2023/4-077 H09-1133-23.

**PPES-2023/4-075 - Minutes**

It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 27<sup>th</sup> November 2023 and to authorise the Chair to sign the official minutes.

**PPES-2023/4-076 - Clerks report**

- a) To receive a report from the Clerk – see appendix a

*Cllr I Hutchinson joined the meeting at 13:04*

**PPES-2023/4-077 - Planning Applications**

a) It was **resolved** to agree the planning responses: (Cllr S Hutchinson abstained)

Application No:	Proposal:	Deadline	Location	Comment
H09-1133-23	Change of use of children's care home (Use Class C2 Residential Institutions) to an independent school - Learning and Non-Residential Institution (Use Class F1 (A) Provision of Education)	05-02-24 Added	3 Chestnuts, Fen Road	As per previous comments
H09-0030-24	Erection of 38 dwellings with associated roads and sewers - approved under H09-0784-21. Modification of Condition 2 to allow amendments to previously approved plans	07-02-24	Land off Lancewood Road, Fen Road	No Comment
H09-0762-23	Erection of Wooden Shed/Garage - Retrospective	08-02-24	74 Church Street, Holbeach	In front of the building line, out of character for the area.
H09-0037-24	Installation of 42 PV panels and associated electrical works	14-02-24	William Stukeley C of E Primary School, Spalding Road	No Comment
H09-0010-24	Retention of Dwelling without Complying with Agricultural Habitation Clause - Condition 1 of H09-0012-89	16-02-24	Mr A Cole	No Comment

**PPES-2023/4-078 - Speeding**

a) It was **resolved** to agree the SID locations for March to be Holbeach St Marks and Holbeach St John.

**PPES – 2023/4-079 - Properties**

- a) To receive an update and it was **resolved** to agree the way forward with office 4, Coubro and to get updated from the interested party and then to continue advertising and look to place advert in local press.
- b) It was discussed and **resolved** to agree a maintenance list ad and **resolved** to agree to obtain prices and to place this back on the next agenda, Deputy Clerk to arrange a list of council properties with low, medium and high risk columns and work with Cllr I Hutchinson to create a maintenance and repair list for each property.
- c) It was **resolved** to agree which properties to register next and these to be Park Bungalow and Park Road Cemetery including the Chapels, Clerk to chase up properties already submitted. To ensure at least 2 properties per quarter are submitted for registration.

**PPES-2023/4 080- Policies**

a) To review and it was **resolved** to agree to recommend to Full Council the Planning Responses Policy and for the Deputy Clerk to make the policy easier and clearer to read and remove any obsolete wording, to bring to next meeting for review.

**PPES-2023/4-081 – Meetings**

a) It was **resolved** to agree the schedule of PPES meetings for 2024 – see appendix b

**It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted.**

*Open Meeting closed at 13.38*  
*Closed Meeting opened at 13.39*

**PPES-2023/4-082 Council Property**

- a) It was discussed and **resolved** to agree the way forward with a Council property and to recommend to Full Council to provide costings for each idea for the use of the council property.
- b) It was discussed and **resolved** to agree the way forward with a Council lease and to contact SHDC with regards to the business rates.
- c) It was discussed and **resolved** to agree to contact the owner of a property adjoining a Council one and for the Clerk to contact Building Control to report the issue.

*Closed Meeting closed at 14:49*

Signed Chair.....Date.....

Appendix a

The Clerk has applied for pre-application advice regarding a council property

We have an issue with the public toilets causing waste smell in the Pavilion at the old shower unit.

There is a serious damp issue in the Coubro building that needs to be addressed especially in the Deputy Clerk’s office.

The small leak at 2 High Street has not re-appeared and awaiting to see if this arises again.



Appendix b

**Dates and times of PPES Committee meetings for 2024**

<b>Date</b>	<b>Venue</b>
26 <sup>th</sup> February 2024 @18:00	Coubro
26 <sup>th</sup> March 2024 @ 18:00	Coubro
23 <sup>rd</sup> April 2024 @18:00	Coubro
28 <sup>th</sup> May 2024 @ 18:00	Coubro
25 <sup>th</sup> June 2024 @ 18:00	Coubro
25 <sup>th</sup> July 2024 @ 18:00	Coubro
27 <sup>th</sup> August 2024 @18:00	Coubro
24 <sup>th</sup> September 2024 @18:00	Coubro
29 <sup>th</sup> October 2024 @18:00	Coubro
26 <sup>th</sup> November 2024 @ 18:00	Coubro
17 <sup>th</sup> December 2024 @ 18:00	Coubro