

22/02/24

**NOTICE IS HEREBY GIVEN**, and Members are summoned to attend a meeting of the HR, H&S and Data Protection Committee to be held at Coubro Chambers on Wednesday 28th February at 13:00 at which the under mentioned business will be transacted.

Yours sincerely,



Jan Hearsey – Clerk

## Agenda

### **HR- 2023/4 - 079 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

### **HR- 2023/4- 080 Declarations of interest.**

- a) To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

### **HR-2023/4- 081 Minutes**

- a) To resolve to approve as a correct record the notes of the meetings of the Committee held on 15<sup>th</sup> February 2024 and to authorise the Chair to sign the official minutes.

**To resolve to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted**

### **HR-2023/4-082 Staffing matters**

- a) To resolve to agree the way forward with a staffing matter

### **HR-2023/4-083 Policies**

- a) To review the Reference policy and resolve to agree to recommend to Full Council

### **HR-2023/4-084 – Terms of Reference**

- a) To resolve to agree the Term of Reference for the Committee and to resolve to recommend to Full Council