

07.02.2024

Minutes of the meeting of Holbeach Parish Council Events & PR Committee, Tuesday 23rd January 2024 at 14:00

	In attendance	Apologies given
Holbeach Parish Council, Events Committee	Cllrs: T Wiltshire, Sam Bailey, L Jordan Clerk: Jan Hearsey Deputy Clerk: Becky Brothwell	
Public including Councillors	One member of the public HATs – Rock Bus representative	

Chair Cllr T Wiltshire opened the meeting at 14:00

EC-2023/4-077 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
None

EC-2023/4-078 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Cllr L Jordan declared an non-pecuniary interest in agenda item EC-2023/4-080 (g)

EC-2023/4-079 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 16th November 2023 and to authorise the Chair to sign the official minutes.

EC-2023/4-080 Events 2024

- a) The D-Day event was discussed and it was **resolved** to agree the way forward as the Beacon lighting on 6th June, road closure from 20:15 to 22:15, book St Johns, food and drink.
- b) The Easter event was discussed and **resolved** to agree the way forward as have make large paper eggs, put inside shops on the Saturday, pick up sheets or QR codes, ask local shops to donate an easter egg. Have easter crafting, face painting, treasure trail around Holbeach. Easter bingo, announce numbers daily. Animal zoo in park.
- c) The Carters Park centenary was discussed and it was **resolved** to agree the way forward as to incorporate D-Day event and hold it on the 15th June in Carters Park. Have enactors, music, bar and food, ask Bowls Club and football club. Book St Johns and Highways to be informed. Consider evening event in WI hall.

- d) The picnics in the park was discussed and it was **resolved** to agree to defer to the next meeting.
- e) The car show was discussed and it was **resolved** to agree the way forward for Cllr Sam Bailey to contract Holbeach Primary School and UAH to be contacted and to engage with vehicle clubs and motor themed stall holders, arrange mobile bar and bands. Seek a drone holder with licence and arrange a drawing competition for local primary school children.
- f) Remembrance was discussed and **resolved** to agree the way forward and to book the bugler and piper, to arrange poppy decorations for the High Street. Organise the parade marshal and speak to Sherine in regards to Church service and timings. Road closures to be submitted from 10am to 12pm.
- g) The Christmas event was discussed and **resolved** to agree the way forward, suspend Standing Orders and date change request to 30th November 2024 - 1pm to 6pm. Contact stall holders and catering to get booked, only allow registered Charity stands. Leaflet drop to cover Parishioners who cannot access social media, Christmas Card competition for local school children for light switch on and gift cards to local care homes, Christmas Tree decorations to be made by local schoolchildren. Standing Orders re-instated – agenda item to be added to next meeting.

EC-2023/4-081 Calendar

- a) It was **resolved** to agree the format for the 2025 calendar and stay in the same format as last year and use the old photo's of the Parish. Order more calendars to cover the high demand.

EC-2023/4-082 Equipment

- a) It was **resolved** to agree to defer to next meeting what equipment is required to be purchased.

Meeting closed at 16:34

Signed Chair.....Date.....