



Minutes of the meeting of Holbeach Parish Council HR, H & S and Data Protection Committee on Thursday 9th November 2023 at 14:00 at Coubro Chambers, 11 West End, Holbeach

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council,	Cllrs: R Flood T Wiltshire & P Howden Clerk: Jan Hearsey		
Public including Councillors			

The meeting opened at 14:00

HR-2023/4-052 – Chair

- a) It was **resolved** to agree to elect a Chair of the committee as Cllr R Flood

HR- 2023/4 - 053 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

HR- 2023/4- 054 Declarations of interest.

- a) To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

HR-2023/4- 055 Training

- a) It was discussed and **resolved** to agree Open Spaces training as:
 - Big bar chainsaw refresher
 - MEWP/Boom lift
 - Kubota training
 - Topple testing

It was resolved to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

Chair’s initials.....



Clerk/RFO: Jan Hearsey

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HR-2023/4-056 Staffing matters

- a) To receive an update on an ongoing staff matter and resolve to agree to recommend to Full Council the next step. – agenda item not required as no update
- b) It was **resolved** to agree the situation with a new staffing issue as to wait.
- c) It was discussed and **resolved** to agree a current HR situation in that the committees solution is to be put to **Full Council**

Meeting closed at 15:03

Signed Chair.....Date.....

Chair’s initials.....