



Minutes of the meeting of Holbeach Parish Council HR, H & S and Data Protection Committee on Wednesday 22nd November 2023 at 14:00 at Coubro Chambers, 11 West End, Holbeach

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council,	Cllrs: R Flood T Wiltshire & P Howden Clerk: Jan Hearsey		
Public including Councillors			

The meeting opened at 14:00

HR- 2023/4 - 057 Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

None

HR- 2023/4- 058 Declarations of interest.

- a) To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

None

HR-2023/4- 059 Minutes

- a) It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 7th July, 21st August, 29th August, 18th September, 2nd October, 9th November 2023 and to authorise the Chair to sign the official minutes.

It was resolved to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

HR-2023/4-060 Staffing matters

- a) To receive an update on an ongoing staff matter and resolve to agree to recommend to Full Council the next step. – Still awaiting updated document from our legal advisors

- b) It was **resolved** to agree the way forward with HR reporting as to continue in the way it has been done historically.

HR-2023/4-061 Budgets

- a) It was discussed and **resolved** to agree the HR, H & S, & Data Protection budget for 2024/5 and to recommend to Full Council

Meeting closed at 14:50

Signed Chair.....Date.....