



**Minutes of the meeting of Holbeach Parish Council Events & PR Committee,  
Thursday 26<sup>th</sup> October 2023 at 11:00**

	<b>In attendance</b>	<b>Apologies given</b>
<b>Holbeach Parish Council, Events Committee</b>	Cllrs: T Wiltshire, Natasha Newman, C Turner,  Clerk: Jan Hearsey Apprentice: Ed Kennedy	Cllr Peter Howden
<b>Public including Councillors</b>	Cllrs: R Flood 1 member of the public	

*Chair Cllr T Wiltshire opened the meeting at 11:00*

**EC-2023/4-058 Apologies for absence**

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were received and accepted under the delegated powers of the Clerk from: Cllr Peter Howden

**EC-2023/4-059 - Declarations of interest.**

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items.

Cllr declared a non-pecuniary interest in agenda item 2023/4-064

**EC-2023/4-060 - Minutes**

It was **resolved** to approve as a correct record the notes of the meetings of the Committee held on 12<sup>th</sup> September 2023 and to authorise the Chair to sign the official minutes.

**EC-2023/4-061 Remembrance**

- a) To receive an update and it was **resolved** to agree the way forward in that Cllr R Flood will remove the old wreaths. The order will be dignitaries first. Clerk to contact RAF Holbeach & RAF Conisby. Cllr T Wiltshire to speak with the Town Band.
- b) To finalise the marshal rota – completed.

**EC-2023/-062 Christmas Fayre**

- a) To receive an update on the Christmas Fayre – Millenium Lighting to provide Christmas Tree lights and to assist with decoration, Clerk to help on the day. Speak to the Vicar regarding times etc
- b) It was **resolved** to agree the expenditure for entertainment as £400 for the Rock Bus, £150 for the Gospel Choir, £50 for singer + £150 = £750
- c) It was **resolved** to agree a budget for Childrens activities -£300

- d) It was **resolved** to have a gifting tree, one by Boyes and one in the Churchyard and ask people to donate gifts. Cllrs: C Turner & R Flood to look into charities.
- e) It was **resolved** to agree the decoration of the Christmas tree, the Clerk to meet with Millennium Lighting on Sunday 26<sup>th</sup> November.
- f) It was **resolved** to agree to the best dressed shop/stall.
- g) It was **resolved** to agree the Childrens competition for switching on the lights. Blank cards to be given to schools children asked to design the front and write a simple message inside. The winner will be chosen and the cards distributed to local Care Homes.
- h) It was **resolved** to agree the next public meeting date as 16<sup>th</sup> November at 18:00

**EC-2023/4-063 Events 2024**

- a) It was discussed and **resolved** to agree to defer the 2024 events to a meeting on the 2<sup>nd</sup> November 2023 at 10:00.

**EC-2023/4-064 Halloween**

- a) To receive an update on the events. The disco is ticket only: 5 x marshals in the park
- b) The marshal rota was finalised.

**EC-2023/4-065 Budgets**

- a) It was discussed and **resolved** to agree to defer the draft budget for 2024/25 to a meeting on the 2<sup>nd</sup> November 2023 at 10:00.

**EC-2023/4-066 PR**

- a) It was **resolved** to agree to defer to buy new notice boards until a formal proposal.
- b) It was **resolved** to agree the next advert for the Village Voice as “Merry Christmas” and asking for people to join the Council.

**EC-2023/4-067 Meeting**

- a) It was **resolved** to agree the time and date of the next Events & PR committee meeting as 2<sup>nd</sup> October 2023 at 10:00 & 16<sup>th</sup> November 2023 at 19:00

*Meeting closed at 12:41*

Signed Chair.....Date.....