

Minutes of the meeting of Holbeach Parish Council on Monday 11th September 2023 at 19:00 at Methodist Church, Albert Walk, Holbeach

	In attendance	Apologies given	Non Attendance
Holbeach Parish Council,	<p>Cllrs: C Turner, P Howden, N Newman, P Ward, P Savory, R Flood, S Hutchinson, T Wiltshire</p> <p>Clerk: Jan Hearsey Deputy Clerk: Becky Brothwell Apprentice: Ed Kennedy</p>	<p>Cllr I Hutchinson, M Murfet</p>	
Public including Councillors	<p>2 Parishioners LCC Representative 1 Press Officer</p>		

Chair Cllr C Turner open the meeting at 19:00

Chairman's address to council and public –

Cllrs were asked to reverse their name tags..before setting out expectations for the meeting..some of our last 5 meeting have been somewhat lively so I thought we need to take a pause and think about the principles that we all signed up to..the Nolan principles..theyre there for a reason, theyre not the 10 commandments and no where near as old, but never the less it is the Nolan Principles that we must try to abide by in this council setting..so who can name some of them .?

We need to begin collaborating and working as a team..we've made a good start however there are still examples of poor behaviours, councillors making individual decisions plus examples of poor planning..and bullying all of which must stop

Additionally..meeting agenda where it says resolve to agree etc we will go into a vote immediately we've all had the information provided and time to consider it..so limit any discussions.. plus lets all try to keep comments targetted so we finish on time

facebook..we have 2 sites an old unofficial one and the correct site..old site admin deleted the old site causing the council issue and then restored it following the setting up of the new



site causing more confusion for the public. Cllr Sophie Hutchinson (admin) to be asked to provide the admin password to the old fb site so it can be permanently deleted

2023/4-085 - Apologies for absence

To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

Apologies were received and accepted under the delegated powers of the Clerk from: Cllrs: I Hutchinson and M Murfet

2023/4-086 - Declarations of interest.

To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations in respects of pecuniary or non-pecuniary interests in Agenda items - None declared.

2023/4-087 - Minutes

It was **resolved** to approve as a correct record the notes of the meetings of the Council held on 16th & 30th August 2023 and to authorise the Chair to sign the official minutes.

2023/4-088 - Clerk

- a) To receive a report from the Clerk – see appendix a
- b) To receive an update on vacancies - see appendix b
- c) The Clerk to grant dispensations to set the precept, to all members residing in Holbeach Parish - Agreed

2023/4-089 - Finance & Admin Committee

- a) To receive the report from the Chair of the Committee – see appendix c
- b) To note the Bank balances as of 31st August 2023 as follows:
Account ending **4844** £5,502.81 Account ending **5394** £17,551.03
Account ending **01PC** £373,588.86 – see appendix d
- c) It was **resolved** to agree to authorise the payments for August 2023 of £20,136.36 as recommended by the committee and to note the income for August 2023 of £2,985.00 – see appendix e
- d) It was **resolved** to agree to the budget movements as recommended by the committee. Move £875.50 from elections to IT equipment and £491.31 from Drainage to IT equipment
- e) It was **resolved** to agree fees for sending through post for cemeteries work as £5 per time.

2023/4-090 - Open Spaces Committee

- a) To receive a report from the Chair of the Committee – see appendix f
- b) It was **resolved** to agree the new duck food machines.

2023/4-091 - Planning, Properties, Emergency Planning and Speeding Committee



- a) To receive the report from the Chair of the Committee – see appendix g
- b) It was **resolved** to agree the recommendation of the committee to obtain a building survey on the toilet block.
- c) It was discussed the levels of the blockwork pavers at the cemetery parking bay and it was **resolved** to agree the way forward as to contact the builder for remedial works.
- d) It was discussed and **resolved** to agree the way forward with the Cemetery Chapels in respect of previous funding and repairs as to write to the organisation.
- e) To receive an update on the Solar Farm – see appendix h

2023/4-092 - Events & PR Committee –

- a) To receive the report from the Chair of the Committee – see appendix i
- b) To receive an update on Remembrance – covered in appendix i

2023/4-093 – South Holland Community Car Scheme

- a) To receive and update from Cllr P Savory – nothing to report

2023/4-093 – Meetings

- a) The next meeting of the Council will be on Monday 9th October 2023 at 19:00 at Methodist Hall Albert Walk, Holbeach

It was resolved to agree to exclude the press and public under the Public Bodies (Admission to Meeting) Act 1960 due to the confidential nature of the business to be transacted

Open meeting closed at 20.06

Closed meeting opened at 20.16

2023/4-094 - HR, Health and Safety and Data Protection Committee

- a) To receive a report from the Chair of the Committee
- b) To resolve to agree the next step in an ongoing staffing matter – agenda item not required.
- c) It was discussed the recent report from the ICO – a request for the data was made, however this was refused.

Meeting closed at 20:34

Signed Chair

Date

Appendix a

We have received back to conclusion of audit and all is well.

I would like to welcome our new deputy Clerk Becky Brothwell and our apprentice Ed Kennedy and look forward to a long and fruitful collaboration as a team.

The Open Spaces team have been very busy today clearing up after the storm, [vote](#) of thanks from the council.

Appendix b

Vacancies

The council has the following vacancies:

Holbeach Drove – 1 seat available for co-option

Holbeach Town – 6 seats available for co-option – 1 seat awaiting 10 elector process

Appendix c

Chair of Finance Report

All normal activities were checked and found to be correct.

The committee discussed charging late payment fees.

Pleased to confirm that the replacement park equipment has been fully approved and a purchase order has been sent to the supplier. Following comments re like for like quotes and getting 3 separate quotes I can confirm that the original bendy slide was presented to council with only 2 quotes, and they were not like for like and for the current slide, again there was only 2 quotes, and the 2nd quote supplier was on the recommendation of the 1st quote.

I have heard muttering that 2 councillors are not happy with me being chair. I am therefore asking that they either call for a vote of confidence of my role as chair or stop the childish behaviour. Should a vote of confidence go against me I will, as expected, tender my resignation.

Appendix d

Bank Accounts - Details and Current Balances Start of year 01/04/23

Account Type : Ordinary

Account Name	Account Type	Account Number	Sort Code	Last Reconciled Date	Last Reconciled Balance £	Current Balance £
1 Barclays Current Account	Ordinary	██████████844	20-80-78	31/08/23	5,506.59	5,502.81
2 Barclaycard	Ordinary	██████████542		30/06/23	-966.14	0.00
3 Barclays Saver account	Ordinary	██████████94	20-80-78	30/08/23	17,551.03	17,551.03
4 CCLA	Ordinary	██████████1P		30/06/23	418,588.86	373,588.86
TOTAL						£396,642.70

Appendix e



Holbeach Parish Council Expenditure transactions - approval list

Start of year 01/04/23

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
397	bcard23091 2	£72.17	4455/200	26/07/23	Amazon - Knap back sprayer	OAEUI
		£72.17	Amazon - Total			
378	bcard23091 2	£17.97	4205	20/08/23	B & M - Sun lotion	200823
		£17.97	B & M - Total			
379	bcard23091 2	£27.60	4455/200	17/08/23	Branch Bros - Limestone	hin043775
		£27.60	Branch Bros - Total			
408	230912btw	£146.53	44551/400	30/08/23	Bryan Thompson Windows - Window bows club	8073
		£146.53	Bryan Thompson Windows - Total			
381	230912cha	£126.62	4455/310	14/06/23	Chandlers - Drive belt for Zero Tum	678701
		£126.62	Chandlers - Total			
80	230912dts	£620.00		31/08/23	DTS - Locking up August	19
1		£310.00	4405/275		Locking up August	
2		£310.00	4405/250		Locking up August	
		£620.00	DTS - Total			
343	bcard23091 2	£27.95	4205	26/07/23	EK Wholesale - Rigger boots	
		£27.95	EK Wholesale - Total			
411	230912gre	£285.98	4215/250	31/08/23	Greenzone - Wheelie bins	389998
		£285.98	Greenzone - Total			
393	230912hsj	£60.00	4075	30/08/23	Holbeach St Johns Village Hall - Hall hire 16-08-23	
		£60.00	Holbeach St Johns Village Hall - Total			
369	bcard23091 2	£54.95	4235/200	03/08/23	Hydra-Int - Spray pattern indicator	HYD121677
		£54.95	Hydra-Int - Total			
394	bcard23091 2	-£32.95	4205	20/07/23	Innovation Products Ltd - credit re boots	6006
395	bcard23091 2	-£32.95	4205	04/08/23	Innovation Products Ltd - Credit re boots	6447
		-£65.90	Innovation Products Ltd - Total			
416	230812ire	£640.82	4455/305	31/07/23	Irelands Farm Machinery - Service FX61 EFH	229195

Signature _____ Signature _____
Date _____



Holbeach Parish Council

Expenditure transactions - approval list

Start of year 01/04/23

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
414	230912ire	£0.01	4455/300	31/08/23	Irelands Farm Machinery - re inv 229192	229192
415	230912ire	£135.24	4455/300	31/07/23	Irelands Farm Machinery - Fuse repair	229205
		£776.07	Irelands Farm Machinery - Total			
370		£180.00		07/08/23	LALC - Training	
	1	£90.00	4515		Training	
	2	£90.00	4520			
		£180.00	LALC - Total			
405		£2,357.40		31/08/23	Lincolnshire Commercial Maintenance - Grass cutting Aug 23	
	1	£326.40	4275		grass cutting	
	2	£375.00	4270/280		Grass cutting	
	3	£408.00	4280		Grass cutting	
	4	£450.00	4270/285		Grass cutting	
	5	£270.00	4285		Grass cutting	
	6	£528.00	4270/255		Grass cutting	
		£2,357.40	Lincolnshire Commercial Maintenance - Total			
383	bcard230912	£70.74	4100	03/08/23	Microsoft - 365 Clirs	EO8000HWNB
384	bcard230912	£22.56	4100	03/08/23	Microsoft - 365 admin	EO8000HTCZ
		£93.30	Microsoft - Total			
422	230912pkf	£1,008.00	4105	07/09/23	PKF Littlejohn - Audit 2022-3	
		£1,008.00	PKF Littlejohn - Total			
93	230912plat	£156.00	4685	11/08/23	Platinum Cleaning - Cleaning Coubro	
		£156.00	Platinum Cleaning - Total			
386	230912pps	£618.00	4122	18/08/23	PPS Print - Calendar printing	82104
		£618.00	PPS Print - Total			
354	bcard230912	£5.00	4085	27/07/23	Smarty Mobile - SIM card	
		£5.00	Smarty Mobile - Total			
388	230912shd c	£855.00	4057/440	30/06/23	South Holland District Council - Business rates bowls club	

Signature _____ Signature _____
Date _____

Holbeach Parish Council Expenditure transactions - approval list

Start of year 01/04/23

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
389	230912shd c1	£1,222.55	4057/440	30/06/23	South Holland District Council - Business rates bowls club 2023/4	
		£2,077.55	South Holland District Council - Total			
129	230912sc	£23.00	4685	11/08/23	Spalding Cleaning - Window cleaning Coubro	120823
		£23.00	Spalding Cleaning - Total			
360	bcard23091 2	£47.04	4080	21/07/23	Stinky Ink - Cartridges	210723
		£47.04	Stinky Ink - Total			
398	bcard23091 2	£5.59	4690	01/08/23	Tesco - Tea, coffee etc	010823
		£5.59	Tesco - Total			
336	bcard23091 2	£106.60	46801/420	14/07/23	Wave - Water Coubro	12294097
		£106.60	Wave - Total			
406	230912weg	£125.00	4460	25/08/23	West End Garage - Diesel	13495
407	230912weg	£36.00	4460	31/08/23	West End Garage - Petrol for cans	13495
412	230912weg	£129.00	4460	04/08/23	West End Garage - Diesel	13495
413	230912weg	£77.00	4460	17/08/23	West End Garage - Petrol	13495
		£367.00	West End Garage - Total			
396	bcard23091 2	£67.12	4205	26/07/23	Workwear Express - Boots	1631794
		£67.12	Workwear Express - Total			
		£10,874.82	Confidential			
Total		£20,136.36				

Signature _____ Signature _____
 Date _____



Appendix f

It was agreed at full council for purchasing replacement equipment for Carters Park and now has been ordered.

Goals are now in place in Netherfields also survey has started to be circulated about types of pedestrian access at the vehicle access end.

Conservation officer has been contacted so we can look at options for repairing Park Road Cemetery Fence.

Appendix g

PLANNING

Ground mounted Solar Plant Caudwell Farm Holbeach St Matthews: Although the Parish Council supports Green Energy in this case we raised concerns on the use of grade 1 agricultural land for this and also there has been no prior consultation with the Parish Council.

Development of 9 Eco Houses off Paddock Lane, Holbeach Bank: We have concerns over access and visibility and potential problems during the construction period.

Extension to car park and installation of solar panels Holbeach and Elloe Hospital, Boston Road North, Holbeach: Concerns have been raised over visual impact on nearby properties and poor human rights on the country of manufacture of the solar panels.

SPEEDING.

The SIDS have been located at Plough Corner Holbeach St Johns and St Marks Road, Holbeach St Marks for September.

Permission has been sought for further SID locations in Battlefields Lane South, Holbeach Drive, Boston Road North and Fishpond Lane.

It was agreed to contact District Councillors for funding a new SID mounting pole at the request of a parishioner in Holbeach Drive.

PROPERTIES.

It was resolved to agree to recommend to full council upgrading the public toilets in Carters Park starting with a buildings survey.

Having received a business rates bill for Carters Park Pavillion it was agreed to chase the solicitor looking into the CP Charity and to question SHDC.

It was agreed to investigate works required to upgrade 4a High Street. Initially secondary double glazing then recarpeting.

It was agreed to contact the glazier regarding replacing the windows in Park Rd Cemeteries South Chapel and to get a starting date for the work then to check with the conservation officer that works can proceed and then submission of the necessary application forms.



Appendix h

Agenda item 08/09/2023 2023/4-091 d). – Solar Farms update.

Last month I reported that the St.Marks Solar Farm were not entertaining a consultation forum and we suggested the local community considered their options.

There has also been a planning application made by Caudwell Farm , H09-0699-23 for a 49MW solar array plus battery storage. (This has been reviewed by PPES and observations proposed in their notes .)

Caudwell commenced their consultation during covid and were given special dispensations by SHDC for consultations. They made no contact with HPC although, their applications incorrectly stated they had. During my discussions on behalf of the local community in a personal capacity, they verbally apologized for all their oversights and asked if I could also offer apologies on their behalf to the council. The compiler responsible for that document is no longer with them.

With this in mind they have agreed to look at holding TWO public consultation meetings , one at Holbeach Hurn and the other at Holbeach St Marks village hall. These are provisionally booked for 27th & 28th September, details to follow in due course.

The local community are in the process of setting up a Community Association, so they become an official entity for further discussions with the developers as the planning procedures continue.

A further application for a 100 solar array has been requested for Holbeach Hospital in the adjacent field which is currently grassland, the council have made comments to SHDC on this.



Appendix i

Remembrance...

Most items are now dealt with, although still awaiting confirmation of a "live" Bugler. I remain optimistic that one can be found, the lack of clarity being due to this being the Holiday period. Of course, we do have a recorded back up, so this is not a crucial issue.

What is crucial is the road closure. Since our last meeting, both our Chair and I have made great efforts to obtain the views and opinions of the Parishioners, and the Veterans, and they are unanimously in favour of the Parade being held in the morning. Our duty as Councillors is to provide the Parade that our Parishioners want, and to this end, we have already escalated our fight for our road closure for the Parade to the local TV. Further public awareness could be considered

Halloween...

the intention is to set up a "Halloween Trail" through the Park, which the Children can follow, before going on to a Halloween Kiddies Disco at the United Services Club. Tash's Husband has agreed to provide a free Disco, and the United Services Club have kindly offered us a "net" price for the use of their facilities (thank you Sam).

Christmas Fayre...

A meeting will be held on Thursday to progress this, however, we do need to discuss charges for the stalls at committee and with shops. I have in mind a figure of £10 per stall the local shops will of course be able to have their stall/Gazebo immediately outside their own shop, and that space will only be allocated to other stalls if they choose not to use it. This will of course raise some funds towards the expenses of running the event, which will ensure its survival in the long term. These charges are minimal, and will ensure that with the expected footfall, every stall has the opportunity to raise significant income.

The live Entertainment is going to be the Rock School Bus, which will be running a wide range of different Musical events during the day, leading up to the switching on of the illuminations, followed by a grand finale. Tash has suggested that it might be nice to have a Funfair at the other end of the street. That and Bouncy Castle's/Snowglobes etc, should take significant income, and hence some kind of "per capita" kickback should apply. We are open to suggestions here.

As stated, there will be a Public meeting on Thursday to throw any more ideas in the pot, however, it is time now to start mapping out the High Street for pitch locations, and where the Entertainment is going to be located.

We have a number of ideas for 2024, all of which need to be budgeted before any meaningful discussion can take place.

Public Session

A member had said the town had gone downhill and asked questions about cemetery chapels, bowls club and football club leases.

District Report:

We held the first gardening day last Saturday, in All saints churchyard, and we managed to clear most of the front area. I would like to thank all the members of the public who volunteered their time to help, the next grading day will be Sat 16th in the churchyard

Market Hill Railings:

I've sort advice and they come under permitted development if shorter than 1m in height or not taller than existing. Also, local authorities have further permitted development rights, so didn't need planning permissions even though they are in a conservation area.

Fines have been increased for environmental crimes such as fly tipping.

I've been enquiring to see what can be done about severely untidy buildings, particularly those that are listed or in the conservation area, that are adversely affecting the amenity of the local area. This is something the public regularly complain about, and I should be getting more information from the conservation officer shortly.

The three district councils in the partnership are working on their sub regional strategy (like a 4yr plan), which identifies joint and local priorities for the short and long term. Residents, businesses, and parish councils will be consulted on this in sept/oct.

Note: Gardening day are organised by the District Council